

Schreiner Memorial Library
Goals, 2005

Vision Statement

Lancaster's Public Library is the community's center for life long learning.

Mission Statement

The mission of the public library is to provide materials and services to meet the community's needs for education, information, recreation and culture.

Goals

1. Provide a collection of library materials in a variety of formats for education, information, recreation and cultural enrichment.
2005:
 - a. Maintain a level of book purchases as close to 2004 as possible within the available budget.
 - b. Establish a target size for each library collection as part of a space needs analysis.
2. Provide reference service to help library customers find desired information and materials.
2005:
 - a. Review the library's reference collection in light of available on-line resources.
 - b. Upgrade staff internet reference skills through continuing education.
3. Provide special programs and materials for pre-school children to encourage life long reading and education.
2005:
 - a. Conduct winter, summer and fall toddler story times for ages 6 – 36 months.
 - b. Conduct winter, summer and fall story times for preschoolers, age 3 years to kindergarten.
4. Serve as a supplementary resource for students in public, private and homebound educational programs.
2005:
 - a. Meet with the school district library coordinator to discuss ways the public library can assist the district in providing for the library needs of students.
 - b. Conduct a summer reading program for elementary school age children.
 - c. Conduct at least 4 programs for middle school age children.
 - d. Conduct at least 1 program of cultural activity for high school age young adults.

5. Provide access to computers for internet access, word processing and other customer needs.
 - 2005:
 - a. Replace the circulation desk computer as part of the ongoing computer replacement program.
 - b. Consider a computer training program for users who wish to learn more about searching the internet for information.
 - c. Prepare a long-range plan for public access computing.
6. Participate in cooperative arrangements with other libraries throughout the nation to expand the resources available to our customers.
 - 2005:
 - a. Maintain a schedule of 3-day weekly delivery of library materials through the Southwest Wisconsin Library System.
 - b. Attend all Southwest Wisconsin Library System meetings and training programs.
 - c. Send all three full-time staff members to at least one day of the annual Wisconsin Library Association conference.
7. Provide special services to homebound and institutionalized customers.
 - 2005:
 - a. Continue the program of delivering materials to the homebound and expand the number of customers if possible.
 - b. Publicize homebound delivery service through the media and through contacts with other public agencies that serve the homebound.
 - c. Provide bi-weekly programs to disabled Orchard Manor clients.
8. Serve as a repository for local history materials.
 - 2005:
 - a. Reorganize the local history vertical file.
 - b. Consider purchase of additional microfilm of the Herald Independent.
 - c. Seek funding for an updated microfilm reader printer.
9. Engage in a process of strategic planning and continuous improvement of library services.
 - 2005:
 - a. Add four hours per week to the library's schedule by opening Friday mornings.
 - b. Complete a space needs analysis for the library and consider options for addressing needs identified.
 - c. Complete the review all Library Board policies.
 - d. Complete the review and discussion of the Library Trustee Manual prepared by the Wisconsin Department of Public Instruction.