

**SOUTHWEST WISCONSIN LIBRARY SYSTEM**  
**1300 Industrial Drive, Suite 2, Fennimore, WI 53809**

**SWLS Executive Committee Meeting Minutes**  
**September 18, 2024, 12:30 p.m.**

**Attendance**

In-person: Larry Nelson, Carol Ann Hood, Karen Busch, Bob Boyle, and SWLS Director Angela Noel

Online: Steven Kleisath, Lori Newmann, and SWLS ILS and ILL Consultant, Jennifer Bernetzke

**Call to Order at 12:30 p.m.**

**Meeting was Duly Posted per Director Noel**

**Recognition of Public Attendees: None**

**Acceptance of Agenda:** Motion by Busch, second by Nelson. All in favor; motion passes

**Approval of minutes of the July 17, 2024 meeting:** Motion by Nelson, second by Busch. All in favor, motion passes.

**Old Business:**

None.

**New Business:**

1. **Health Insurance Opt-Out Stipend for 2024:** Director Noel stated that the 2025 budget would support keeping the health insurance opt-out stipend at \$10,000. The system currently has one eligible employee who participates. Question on what the SWLS contribution for a single plan for 2025 would be, with Noel responding it is \$10,944 annually. Motion by Nelson, to recommend to the Board of Trustees that the 2025 stipend reflect the system cost for an individual plan (\$10,944). Seconded by Busch. All in favor, motion passes.
2. **2025 System Budget:** Director Noel presented the draft budget for executive committee review and recommendation to the Board of Trustees. Some expenses are not yet finalized, so no action was taken.
3. **Cataloger Position Salary and Benefits:** In anticipation of offering the Cataloger position to one of two final candidates in early October, Director Noel clarified that the hourly range would be between \$21.00 - \$25.00, but asked for leeway in providing vacation time, as current SWLS policy is out-of-date and would not be competitive in today's market. Recent full-time employees to the system have all negotiated to start with three weeks of

vacation in the first year. Motion by Busch, to recommend to Board of Trustees we allow negotiations of up to three weeks of vacation. Second by Nelson. All in favor, motion passes.

4. **Determine Date of next meeting:** The committee will meet prior to the October 16, 2024 meeting to finalize budget recommendations for 2025. The meeting will start at 12:15 p.m.

**Adjournment:** Motion to adjourn by Hood, second by Busch. All in favor, adjourn at 1:00 p.m.

Minutes respectfully submitted by Angela Noel