



**Board of Trustees Meeting Agenda  
November 20, 2024 – 1:00 p.m.  
at SWLS offices in Fennimore and online**

**Attendees**

**Online:** Michael Brandt, Bob Frank, Stephen Kleisath, Linda Munson, Justin O'Brien, Martha Bauer (library liaison), and SWLS's Jen Bernetzke

**In-person:** Bob Boyle, Diane Craig, Sandra Herges, Carol Ann Hood, Larry Nelson, Vicky Suhr, David Swanson, and SWLS's Angela Noel, Ed Gervain and Mary Van Der Hart.

**Call to Order:** 1:00 p.m.

**Meeting Duly Posted:** Director Noel confirmed that the meeting had been duly posted.

**Recognition of Public Attendees:** Welcome and introduction of Ed Gervain, the new cataloger for SWLS.

**Acceptance of Agenda:** With the exception of # 6 which will be at a future meeting, Suhr moves to approve the agenda. Second by Herges. All in favor, motion passes.

**Approval of Minutes of the October 16, 2024 meeting:** Hood moves to approve, second by Suhr. All in favor, motion passes.

**Transaction Lists/Check Registers: Receipt in October 2024 list:** Nelson moves to approve, second by Kleisath. All in favor, motion passes.

**Statement of Financial Control: Receipt in October 2024 statement:** Nelson moves to approve, second by Munson. All in favor, motion passes.

**Balance Sheets: Receipt in October 2024 balance sheets:** Nelson moves to approve, second by Suhr. All in favor, motion passes.

**Citizen Participation, Communication and Announcements:** Kelly Frederickson has resigned from the Grant County Board. They are working on identifying a replacement.

## **Business:**

1. **2025-2029 SWLS Technology and Resource Sharing Plan:** This year's format is new and about triple in number of pages compared to previous versions. Somewhat repetitive, will look it over to make sure grammar is correct. Very similar to our previous plan, moving in goals from previous plan years as well as our strategic plan. Nelson thinks the plan is laid out well for the board to be able to read. SWLS staff will keep directors and board members up to date on progress and as goals are met. Herges moves to approve, second by Hood. All in favor, motion passes.
2. **2025-2026 Accounting Services Agreement with Winnefox Library System:** Craig moves to approve, second by Brandt. All in favor, motion passes.
3. **2025 Intra-system Resource Library Agreement with Platteville Public Library:** This is an annual agreement which we are required to have. Nelson moves to approve, second by Swanson. All in favor, motion passes.
4. **2025 Inter-system Resource Library Agreement with Madison Public Library:** This is statutory due to Platteville's collection size and operating hours. Madison has a new director, Tana Elias. Director Noel and Jessie Lee-Jones from Platteville Public Library met with Elias to discuss the contract for 2025. We are hoping to discuss the fee in the future (\$2,500) as everyone works to provide better data metrics on actual services provided for SWLS patrons. Nelson asked how it works for a patron to check out books from Madison Public Library. SWLS patrons are able to browse their catalog (LINKcat) but cannot check items out without an SCLS library card. Cards should be free to any SWLS patrons as long as they have their SWLS card on hand when applying. Kleisath moves to approve, second by Suhr. All in favor, motion passes.
5. **2025 SWLS Board of Trustee Meeting Dates and Times:** Suhr moves to approve list with the addition of Wednesday, October 15, 2025 for budget approval. Second by Craig. All in favor, motion passes
6. **Gale Courses Tutorial:** Tabled until January 2025.
7. **Date of next meeting:** 1:00 p.m. Jan. 15, 2025 at System Headquarters
8. **Adjournment:** Herges moves to adjourn, second by Suhr. All in favor, meeting adjourned at 1:31 p.m.

Minutes respectfully submitted by Mary Van Der Hart.