



1300 Industrial Drive, Suite 2, Fennimore, WI 53809 608-822-3393

MINUTES
Executive Committee Meeting Agenda
March 19, 2025 – 12:15 p.m.

ATTENDEES:

Online: Dr. Lori Neumann, Jennifer Bernetzke

In-person: Robert Boyle, Carol Ann Hood, Larry Nelson, Angela Noel, Mary Van Der Hart

The Executive Committee of the SWLS Board was called to order at 12:21 p.m. with a quorum of members present.

Acceptance of Agenda: Motion made by Nelson, second by Hood. All in favor, motion carries.

Approval of Minutes of the January 15, 2025 Executive Committee Meeting: Motion made by Hood, second by Boyle. All in favor, motion carries.

Business:

1. **SWLS Website Redesign Quotes:** SWLS staff developed and sent out a request for quotes to all library systems and several vendors in the SWLS service area. We received quotes from three potential vendors. After reviewing and ranking each proposal, Angela is making a recommendation to go with Fluid Minds out of Dubuque, Iowa. Their team asked more in-depth questions and seemed more invested, maintenance fees per year seem more reasonable, and they seemed to understand what we are looking for. Jen Bernetzke added that quotes came in lower than we had anticipated. Fluid Minds is willing to work on incorporating what we like and have going. Hood makes a motion to recommend the Fluid Minds proposal to the full board, second by Nelson. All in favor, motion carries.
2. **Moving SWLS Pay Periods from Bi-Monthly to Every Two Weeks:** This comes as a request from several staff and Winnefox. In talking to Winnefox staff, we both agree that moving to every other week would be more consistent and pay day would be less effected by holidays. Paid period would end on Saturday and everyone would submit timesheets by Monday at 9:00 a.m. Motion to recommend the change in pay periods to the full board made by Nelson, Hood seconds. All in favor, motion carries.
3. **Date and Location of next meeting:** Wednesday, May 21, 2025 in Fennimore
4. **Enter into closed session per Wisconsin statute 19.85(1)(c):** consideration of employment, compensation or performance evaluation data of any public employee over which the governmental body exercises responsibility, to perform system director evaluation and review an employee request for accommodation. Motion made by Hood, seconded by Nelson. All in favor, motion carries. The Executive Committee entered closed session at 12:35 p.m.

Exit closed session: Motion by Hood, second by Neumann to exit closed session at 12:59 p.m.

5. **Any action resulting from closed session:** Motion by Neumann to recommend an increase in Angela Noel's pay by \$3,000 to the full SWLS Board. Seconded by Hood. All in favor, motion carries.
6. **Adjournment:** Motion by Hood, second by Nelson. All in favor, motion carries. Meeting adjourned at 1:01 p.m.

Minutes respectfully submitted by Mary Van Der Hart.