



1300 Industrial Drive, Suite 2, Fennimore, WI 53809 608-822-3393

**Board of Trustees Meeting Agenda  
March 19, 2025 – 1:00 p.m.**

**In-Person Meeting Location:**  
Schreiner Memorial Library  
113 W Elm St.  
Lancaster WI 53813

**Online connection information:**  
<https://us02web.zoom.us/j/89802868802?pwd=pZL6Pi5QjKS9Phk5FK0uBeiOYcpv3D.1>  
Meeting ID: 898 0286 8802  
Passcode: 62JEYkRY  
Join by phone: (312) 626-6799

Call to Order  
Meeting Duly Posted  
Recognition of Public Attendees

- Acceptance of Agenda.....**Action**
- Approval of Minutes of the January 15, 2025 meeting .....**Action**
- Transaction Lists/Check Registers: Receipt in January and February 2025 lists.....**Action**
- Statement of Financial Control: Receipt in January and February 2025 Statements.....**Action**
- Balance Sheets: Receipt in January and February 2025 Balance Sheets .....**Action**
- Citizen Participation, Communication and Announcements .....**Informational**
- Director and Staff Activity Reports.....**Action**
- Legislative Updates .....**Informational**

**Business:**

1. 2024 Public Library System Annual Report.....**Action**
2. Appointment for Trustee Officers for 2025.....**Actions**
  - a. President
  - b. Vice President
  - c. Treasurer
3. SWLS Organizational Chart and Topical Directory .....**Action**
4. SWLS Website Redesign Quotes .....**Action**
5. Moving SWLS Pay Periods from Bi-Monthly to Every Two Weeks .....**Action**
6. Date and Location of next meeting: Wednesday, May 21, 2025 in Fennimore .....**Action**
7. Enter into closed session per Wisconsin statute 19.85(1)(c) for consideration of employment, compensation or performance evaluation data of any public employee over which the governmental body exercises responsibility, to perform system director evaluation and review an employee request for accommodation.  
Exit closed session.
8. Any action resulting from closed session .....**Action**
9. Adjournment .....**Action**

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should notify the SWLS office at 608-822-3393, ext. 4, at least two business days before the meeting.