



1300 Industrial Drive, Suite 2, Fennimore, WI 53809 608-822-3393

**Board of Trustees Meeting Minutes
January 15, 2025 – 1:00 p.m.
at SWLS offices in Fennimore and online**

In attendance: Director Angela Noel, Steve Kleisath, Karen Busch, Carol Ann Hood, Bob Boyle, Larry Nelson, Rick Sanson, Vicky Suhr, Lori Neumann, Michael Brandt, Sandy Herges, Linda Munson, David Swanson, Diane Craig. Absent is Justin O'Brien, and there are two vacancies in Richland County.

Call to Order at 12:58 p.m.

Meeting was duly posted

Recognition of Public Attendees: Jen Bernetzke, Shauna Koszegi, Ed Gervain (SWLS staff members) Martha Bauer (NetSW Liaison)

Acceptance of Agenda: motion by Kleisath second by Neumann. All ayes; motion passes.

Approval of Minutes of the November 20, 2024 meeting: There were a few edit checks to the minutes reviewed and a request to clarify the reason we need to contract with Madison as a secondary resource library. Motion by Suhr, second by Busch to approve with those changes. All in favor; motion passes.

Transaction Lists/Check Registers: Receipt in November and December 2024 list: motion to approve by Nelson, second by Kleisath to approve. All in favor; motion passes.

Statement of Financial Control: Receipt in November and December 2024 statement: motion to approve by Nelson, second by Hood. Noel commented that there are a few bills that will be backdated into the December at the March meeting. All in favor; motion passes.

Balance Sheets: Receipt in November and December 2024 balance sheets: motion to approve by Nelson, second by Herges. All in favor; motion passes.

Citizen Participation, Communication and Announcements: Noel talked about the options and her plans to either find a new auditor or to hire the same one; Nelson recommended that she ask some local municipalities. Suhr attended the Materials Reconsideration workshop at SWLS and said it was really good. Some questions about the processes and where SWLS stands in that process. A potential future board agenda item would be to talk about what kind of support we can offer.

Director and Staff Activity Reports: There were reports from staff members in the board packets. Motion by Suhr, second by Brandt, to approve. All in favor; motion passes.

Legislative Updates: Library Legislative Day is in early February and currently there are 5 board members and all of the SWLS staff are attending. Fewer libraries are sending people but we should still have 12-15 attendees representing our system. District lines have been redrawn since last time, so we have some new people to see.

Business:

1. **2025-2029 SWLS Strategic Plan:** Suhr sent some edits to help polish the report. The strategic plan has been in process for nearly two full years, but it is now ready to be approved. Noel walked through the plan. There was a question about what is wrong with the website; it just isn't a functioning website. There was also a question about what social media the system is using; currently only Facebook is being used, with YouTube also used but only for CE and

other instructional videos. Noel also provided a list of 2025 goals that pull from this strategic plan. Brandt moves to approve the strategic plan, and Kleisath seconds. All in favor; motion passes.

2. **Official newspapers and public posting sites for 2025:** the same list as previous years is provided. These places receive meeting notices. Motion to approve by Busch, second by Herges. All in favor; motion passes.
3. **Budget adjustment to move in-progress 2024 project funds to 2025:** this moves funds forward officially; LSTA funds run on a July-June calendar and the auditor likes to see this official action. Kleisath moves to approve, and Brandt seconds. All in favor; motion passes.
4. **Gale Courses Tutorial:** S. Koszegi gave a short presentation on this resource. Some questions and discussion ensued.
5. **Date and Location of next meeting:** March 19, 2025 at the Schreiner Memorial Library at 1:00 p.m. Motion to approve by Sanson, second by Hood. All in favor; motion passes.
6. **Adjournment:** motion to adjourn by Busch, second by Suhr. All in favor; motion passes. Adjourn at 2:03 p.m.

Respectfully submitted by Jen Bernetzke