

SOUTHWEST WISCONSIN LIBRARY SYSTEM

1300 Industrial Drive, Ste. 2, Fennimore, WI 53809 608-822-3393

FULL BOARD MEETING MINUTES

November 8, 2017

The November 8, 2017 meeting of Southwest Wisconsin Library System was called to order by Board President Bob Boyle at 5:00PM at the SWLS Headquarters.

Present: **Crawford County:** Diane Craig; **Iowa County:** Kim Ross (by phone); **Grant County:** Karen Busch, Greg Fry, Carol Ann Hood, Regina Pauly, Deb Goold, Steve Kleisath; **Lafayette County:** Bob Boyle, Dr. Lori Neumann (by phone); **Richland County:** Rachel Schultz (by phone); **Resource Library Representative:** Eileen Nickels

Absent: **Crawford County:** Mary Kuhn; **Iowa County:** Joan Faull, Stephen Holmgren; **Richland County:** (1 vacancy); **Member Library Liaison:** Nancy Ashmore

Also present: **SWLS Staff:** Roxane Bartelt, Peggy Freymiller, and Kim Streif.

Meeting Duly Posted: The meeting agenda was sent to the 5 counties, 28 member libraries, and official newspapers and posted at SWLS Headquarters.

Moved by: Greg Fry and **2nd by:** Lori Neumann to accept the agenda. **Motion carried.**

Moved by: Rachel Schultz and **2nd by:** Regina Pauly to accept the minutes of the September 13, 2017 Full Board of Trustees Meeting. **Motion carried.**

Moved by: Steve Kleisath and **2nd by:** Karen Busch to receipt in the check registers for September and October 2017 as presented and to be filed for audit. **Motion carried.**

Moved by: Lori Neumann and **2nd by:** Diane Craig to accept the budget comparisons for September and October 2017 as presented and to be filed for audit. **Motion carried.**

Moved by: Greg Fry and **2nd by:** Eileen Nickels to receipt in the investment account balances for September and October 2017 to be filed for audit. **Motion carried.** Roxane explained that starting in January 2018 financial reports will have a new look.

Citizen Participation, Communication and Announcements: None

Director's Report/Staff Activities Report:

Roxane reviewed the list of director's activities and distinguished between tasks being completed by Jen or Roxane. **Moved by:** Karen Busch and **2nd by:** Regina Pauly to accept the Director and Staff Activities Report as presented. **Motion carried.**

Committee Reports

Net Southwest Directors Council: Reviewed. No questions

PLAC Meeting: Reviewed. No questions.

PLSR Update: Reviewed. A PLSR regional meeting originally scheduled for November will be rescheduled for 2018.

Legislative Update: Roxane updated the board on the proposed legislation concerning the Public Library Data and Technology Training Bill.

Old Business:

1. Roxane explained how cash carryover will be recorded in the future.

New Business:

1. **Moved by:** Steve Kleisath and **2nd by:** Karen Busch to approve 2018 SWLS Budget.
Motion carried.
2. **Moved by:** Lori Neumann and **2nd by:** Karen Busch to approve Receipt of Board Meeting Notification and Materials via Email for those board members interested. **Motion carried.** Board members indicated if they would prefer board packets electronically or by mail.
3. **Moved by:** Rachel Schultz and **2nd by:** Diane Craig to approve the Selection of Officers for 2018. **Motion Carried.** Current officers will retain their positions through 2018.
4. **Moved by:** Diane Craig and **2nd by:** Carol Hood to approve the dates and time for 2018 board meetings. **Motion Carried.** The January board of trustees meeting will be held on Wednesday, January 17, 2018. Future board meeting dates will be determined in January.

Date and site of next full board meeting: January 17, 2018 at 5:00pm at SWLS Headquarters.

Motion by: Eileen Nickels and **2nd by:** Carol Ann Hood to stand adjourned at 5:49pm. **Motion Carried.**

**Respectfully submitted,
Roxane Bartelt, SWLS Interim Director**