

# SOUTHWEST WISCONSIN LIBRARY SYSTEM

1300 Industrial Drive, Ste. 2, Fennimore, WI 53809 608-822-3393

## FULL BOARD MEETING MINUTES

**Feb. 19, 2020**

**5:00 p.m. 1300 Industrial Drive, Ste. 2, Fennimore, Wis.**

The Feb. 19, 2020, meeting of Southwest Wisconsin Library System was called to order by Board President Bob Boyle at 5:04 p.m. at SWLS headquarters in Fennimore.

**Present:** **Crawford County:** Diane Craig; **Grant County:** Deb Goold; **Iowa County:** Stephen Holmgren, Mark Storti, Larry Nelson; **Lafayette County:** Bob Boyle, Lori Neumann (by phone); **Richland County:** Rachel Schultz (by phone); **Resource Library Representative:** Nikki Klein. **Member Library Liaison:** Nancy Ashmore. **SWLS Director:** David Kranz.

**Excused Absent:** **Grant County:** Karen Busch, James Hibbard, Carol Hood, Dale Hood, Stephen Kleisath;

**Unexcused Absent:** **Richland County:** Ed Pulvermacher.

**Vacancy:** One Crawford County seat vacant.

**Public present:** None.

**Meeting Duly Posted:** Kranz affirmed that the meeting agenda was posted at SWLS Headquarters and sent to the five county clerks and member libraries for public posting more than 24 hours prior to the meeting.

**Moved by:** Mark Storti and **2<sup>nd</sup> by:** Diane Craig to accept the agenda as posted. **Motion carried.**

**Moved by:** Mark Storti and **2<sup>nd</sup> by:** Deb Goold to approve the minutes of the Jan. 15, 2020, SWLS board meeting. **Motion carried.**

**Moved by:** Mark Storti and **2<sup>nd</sup> by:** Stephen Holmgren to receipt in the transaction list/check register for January 2020. **Motion carried.**

**Moved by:** Larry Nelson and **2<sup>nd</sup> by:** Nikki Klien to accept the Statement of Financial Control for January 2020 as presented. **Motion carried.**

**Moved by:** Mark Storti and **2<sup>nd</sup> by:** Diane Craig to accept the Balance Sheet for January 2020 as presented. **Motion carried.**

**Citizen Participation, Communication and Announcements:** Boyle, Craig, and Kranz talked about their attendance along with about 15 library directors, staff, and trustees from the SWLS region at the statewide annual Wisconsin Library Association Library Legislative Day event in Madison on Feb. 11. Kranz provided a PLSR update, including that DPI is hiring a person to serve as PLSR Project Coordinator to help move forward recommendations that came from the PLSR process. Kranz noted that there are a few open seats on the statewide library advisory committee COLAND and offered to provide more information to anyone interested in learning more about that group.

**Director and Staff Activities Report:** Provided verbally by Kranz, no associated motion was made.

**Committee Reports:**

1. **Legislative Update:** Boyle encouraged an even greater turnout for the 2021 Library Legislative Day, as that will be a state budget year.

**Old Business:**

1. **Staffing update.** Kranz shared the avenues he has used for seeking library professionals as applicants. He noted that he is working with a couple of SWLS library directors, seeking their input regarding vetting candidates and the ongoing search. To encourage more library professionals to apply, a motion was made to increase the salary range. Klein and others encouraged use of the American Library Association job site and other national job posting/search tools. **Moved by:** Larry Nelson and **2<sup>nd</sup> by:** Mark Storti to authorize the system director to raise the top end of the salary range for the system's two currently open full-time positions to \$67,000. **Motion carried.**
2. **Cataloging project update.** Kranz described the project and the motivating reasons for pursuing it. He reported that the technology team had performed initial investigations, which included creating a web-based interface for submission of cataloging requests and also some initial testing of applications to devise a process that could be used for partial automation of copy cataloging. Kranz said he had yet to share details about this project with member libraries, and he wanted to do so prior to pursuing its development. He plans to discuss it with library directors as a group at the Feb. 28 Net Southwest/Public Library Advisory Committee meeting.

**New Business:**

1. **System 2019 annual report.** Consideration was given to the 2019 annual report. Discussion topics included system funding vs. public library funding, system collections and circulation numbers, and system board membership. **Moved by:** Rachel Schultz and **2<sup>nd</sup> by:** Stephen Holmgren to approve the system 2019 annual report. **Motion carried.**
2. **Date and site of next planned full board meeting:** March 18, 2020, at SWLS Headquarters in Fennimore.
3. **Motion by:** Diane Craig and **2<sup>nd</sup> by:** Mark Storti to stand adjourned at 5:58 p.m. **Motion carried.**

Respectfully submitted,  
David Kranz, SWLS Director