

SOUTHWEST WISCONSIN LIBRARY SYSTEM

1300 Industrial Drive, Ste. 2, Fennimore, WI 53809 608-822-3393

FULL BOARD MEETING MINUTES

Feb. 27, 2019

5:00 p.m. 1300 Industrial Drive, Ste. 2, Fennimore, Wis.

The Feb. 27, 2019, meeting of Southwest Wisconsin Library System was called to order by Board President Bob Boyle at 5:10 p.m. at SWLS headquarters in Fennimore.

Present: **Crawford County:** Diane Craig; **Iowa County:** Mark Storti, Stephen Holmgren (by phone);
Grant County: Karen Busch, Deb Goold, James Hibbard, Stephen Kleisath (by phone);
Lafayette County: Bob Boyle; **Member Library Liaison:** Nancy Ashmore.

Excused Absent: **Grant County:** Dale Hood, Carol Hood; **Lafayette County:** Lori Neumann; **Richland County:** Rachel Schultz; **Resource Library Representative:** Kyle Reimann

Unexcused Absent: **Crawford County:** Mary Kuhn; **Iowa County:** Joan Fauli; **Richland County:** Ed Pulvermacher.

Also present: SWLS Director David Kranz.

Public present: Schreiner Memorial Library (Lancaster) Director Jennifer Bernetzke.

Meeting Duly Posted: The revised meeting agenda was posted at SWLS Headquarters and sent to the five counties and official newspapers for posting more than 24 hours prior to the meeting.

Moved by: Mark Storti and **2nd by:** Karen Busch to accept the agenda as posted. **Motion carried.**

Moved by: Mark Storti and **2nd by:** Deb Goold to accept the minutes of the Jan. 9, 2019, Full Board of Trustees Meeting. **Motion carried.**

Moved by: Karen Busch and **2nd by:** Diane Craig to receipt in the transaction lists/check registers for December 2018 and January 2019 as presented and to be filed for audit. **Motion carried.**

Moved by: Mark Storti and **2nd by:** Deb Goold to accept the Statements of Financial Control for December 2018 and January 2019 as presented and to be filed for audit. **Motion carried.**

Moved by: Stephen Holmgren and **2nd by:** Deb Goold to receipt in the Balance Sheets for December 2018 and January 2019 to be filed for audit. **Motion carried.**

Citizen Participation, Communication and Announcements: Kranz shared a table listing the 2019 state funding allocated to each of the 16 library systems in the state. Discussion was held regarding a letter received by the SWLS Board from the library board of the Schreiner Memorial Library in Lancaster expressing desire for improved services from the library system.

Moved by: Karen Busch and **2nd by:** James Hibbard that a committee be created to include members from the SWLS board and representatives of SWLS-member libraries to discuss system services and make recommendations to the SWLS Executive Committee. **Motion carried. A**

list of possible members of the committee was created; Kranz will contact those who were not present to invite their participation.

Committee Reports:

1. **PLSR Update:** Brief update provided by Kranz noting that the PLSR Steering Committee continues working on its final report, available for viewing in draft form online at plsr.info.
2. **Legislative Update:** Kranz reported that Library Legislative Day proceeded on Feb. 12 in Madison but with a small group of attendees because severe winter weather prohibited many people from around the state from attending. The weather-related travel concerns resulted in cancellation of a bus that SWLS had arranged to transport participants from the region.

Old Business:

1. Tech support update. Kranz shared that an initial draft agreement has been received from Lakeshores Library System and he has requested some changes. He gave a brief overview of the support services being offered.

New Business:

1. System annual report for 2018. **Moved by:** Mark Storti and **2nd by:** Karen Busch to approve the 2018 system annual report. **Motion carried.**
2. Audit RFP. Kranz shared information about responses to the system's solicitation for annual financial audit services. **Moved by:** Diane Craig and **2nd by:** Mark Storti to engage Collins & Associates for the 2018 annual financial audit. **Motion carried.**
3. Tech collaboration grant. Kranz shared information about a grant SWLS applied for in collaboration with two other library systems to purchase network equipment for the systems as well as network-related and wireless access equipment for SWLS libraries in 2019.
4. System technology plan. Kranz reported he has sought input from the librarians' Technology Committee and the library directors' council for a new system Technology and Resource Sharing Plan. He currently anticipates bringing it to the board for discussion and potential approval at the March meeting.
5. **Date and site of next full board meeting: March 20, 2019 at 5:00 p.m. at SWLS Headquarters in Fennimore.**
6. **Motion by:** Mark Storti and **2nd by:** Karen Busch to stand adjourned at 6:00 p.m. **Motion carried.**

**Respectfully submitted,
David Kranz, SWLS Director**