

SOUTHWEST WISCONSIN LIBRARY SYSTEM

1300 Industrial Drive, Ste. 2, Fennimore, WI 53809 608-822-3393

FULL BOARD MEETING MINUTES

March 18, 2020

5:00 p.m. 1300 Industrial Drive, Ste. 2, Fennimore, Wis.

The March 18, 2020, meeting of Southwest Wisconsin Library System was called to order by Board President Bob Boyle at 5:02 p.m. at SWLS headquarters in Fennimore.

Present: **Crawford County:** Diane Craig (by phone); **Grant County:** Carol Hood, Dale Hood, Karen Busch (by phone), Deb Goold (by phone); **Iowa County:** Mark Storti, Stephen Holmgren (by phone), Larry Nelson (by phone); **Lafayette County:** Bob Boyle, Lori Neumann (by phone); **Resource Library Representative:** Nikki Klein. **Member Library Liaison:** Nancy Ashmore. **SWLS Director:** David Kranz.

Excused Absent: **Grant County:** James Hibbard, Stephen Kleisath; **Richland County:** Rachel Schultz.

Unexcused Absent: **Richland County:** Ed Pulvermacher.

Vacancy: One Crawford County seat vacant.

Public present: None.

Meeting Duly Posted: Kranz affirmed that the meeting agenda was posted at SWLS Headquarters and sent to the five county clerks and member libraries for public posting more than 24 hours prior to the meeting.

Moved by: Dale Hood and **2nd by:** Mark Storti to accept the agenda as posted. **Motion carried.**

Moved by: Larry Nelson and **2nd by:** Nikki Klein to approve the minutes of the Feb. 19, 2020, SWLS board meeting. **Motion carried.**

Moved by: Karen Busch and **2nd by:** Carol Hood to receipt in the transaction list/check register for February 2020. **Motion carried.**

Moved by: Mark Storti and **2nd by:** Nikki Klein to accept the Statement of Financial Control for February 2020 as presented. **Motion carried.**

Moved by: Dale Hood and **2nd by:** Karen Busch to accept the Balance Sheet for February 2020 as presented. **Motion carried.**

Citizen Participation, Communication and Announcements: Kranz noted that a PLSR Project Coordinator has been hired by the Dept. for Public Instruction: Bruce Smith, recently of WiLS, who has worked with SWLS on projects in the past.

Director and Staff Activities Report: **Moved by:** Mark Storti and **2nd by:** Larry Nelson to accept the Director and Staff Activities report. **Motion carried.**

Committee Reports:

1. **Net Southwest and PLAC:** Draft minutes of the Feb. 28, 2020, meetings were provided and reviewed.

Old Business:

1. **Hiring update.** Kranz reported that interviewing for the ILS Support and ILL Consultant position had successfully led to the offer of the position to Jennifer Bernetzke, who has accepted. **Moved by:** Dale Hood and **2nd by:** Carol Hood for the SWLS Board to state its acceptance of this hire. **Motion carried.**
2. **Cataloging project update.** Kranz reported receiving positive feedback about the potential of some automation of copy cataloging from the SWLS library directors at the Feb. 28 PLAC meeting, so requested funding to proceed with development. He reiterated that full implementation would yet be dependent on its acceptance by the member libraries. He also said it is possible that LSTA funds may be available to cover the cost of this development, but that he would appreciate a motion to provide funding as a signal of support for pursuing development. **Moved by:** Larry Nelson and **2nd by:** Karen Busch to approve spending of up to \$5,000 for costs associated with development of the project. **Motion carried.**

New Business:

1. **Response to pandemic.** Actions being taken by SWLS libraries, by libraries elsewhere in the state, and by other library systems were shared and discussed. The board directed Kranz to move to once-per-week delivery to locations that desire it, based on information that the current coronavirus has been observed to lose viability after 3 days on hard surfaces, and subject to the comfort level of the driver team members. Kranz was also authorized to adjust the delivery schedule, including suspending delivery, as new information comes to light. The board also discussed whether to pay driver staff at a level similar to their normal schedule. **Moved by:** Mark Storti and **2nd by:** Karen Busch to pay drivers working reduced shifts at a level similar to their normal pay level until the next SWLS Board meeting on May 20, 2020, unless before that time the government makes a program of restitution available for people out of work due to no fault of their own that would apply to these employees. **Motion carried.**
2. **Date and site of next planned full board meeting:** May 20, 2020, at SWLS Headquarters in Fennimore.
3. **Motion by:** Dale Hood and **2nd by:** Mark Storti to stand adjourned at 5:45 p.m. **Motion carried.**

Respectfully submitted,
David Kranz, SWLS Director