

SOUTHWEST WISCONSIN LIBRARY SYSTEM

1300 Industrial Drive, Ste. 2, Fennimore, WI 53809 608-822-3393

FULL BOARD MEETING MINUTES

Sept. 18, 2019

5:00 p.m. 1300 Industrial Drive, Ste. 2, Fennimore, Wis.

The Sept. 18, 2019, meeting of Southwest Wisconsin Library System was called to order by Board President Bob Boyle at 5:05 p.m. at SWLS headquarters in Fennimore.

Present: **Crawford County:** Diane Craig; **Grant County:** Deb Goold, Carol Hood, Dale Hood;; **Iowa County:** Mark Storti, Larry Nelson, Stephen Holmgren (by phone); **Lafayette County:** Bob Boyle, Lori Neumann (by phone); **Member Library Liaison:** Nancy Ashmore.

Excused Absent: **Grant County:** James Hibbard, Karen Busch; **Richland County:** Rachel Schultz;
Resource Library Representative: Nikki Klein.

Unexcused Absent: **Grant County:** Stephen Kleisath; **Richland County:** Ed Pulvermacher.

Vacancy: One Crawford County seat vacant.

Also present: SWLS Director David Kranz.

Public present: SWLS staff Peggy Freymiller and Kim Streif.

Meeting Duly Posted: The meeting agenda was posted at SWLS Headquarters and sent to the five county clerks, official newspapers, and member libraries for posting.

Moved by: Mark Storti and **2nd by:** Dale Hood to accept the agenda as posted. **Motion carried.**

Moved by: Mark Storti and **2nd by:** Diane Craig to accept the minutes of the Aug. 27, 2019, full Board of Trustees meeting. **Motion carried**, one abstention.

Moved by: Larry Nelson and **2nd by:** Carol Hood to receipt in the transaction list/check register for August 2019 as presented and to be filed for audit. **Motion carried.**

Moved by: Mark Storti and **2nd by:** Dale Hood to accept the Statement of Financial Control for August 2019 as presented and to be filed for audit. **Motion carried.**

Moved by: Larry Nelson and **2nd by:** Mark Storti to receipt in the Balance Sheet for August 2019 pending clarification regarding the amount indicated under Fixed Assets for Buildings. **Motion carried.**

Citizen Participation, Communication and Announcements: Stephen Holmgren extended a welcome to new Iowa County citizen member of the SWLS Board of Trustees Larry Nelson, noting that all three system board seats allocated to Iowa County are now filled.

Director and Staff Activities Report: **Moved by:** Dale Hood and **2nd by:** Carol Hood to accept the director and staff activities reports for August 2019. **Motion carried.**

Committee Reports:

1. **Net Southwest Director's Council Meeting:** Draft minutes from the Aug. 30, 2019, meeting were provided for review. Kranz responded to questions about the ILS upgrade from Verso 5

to Verso 6 that has been twice delayed by the vendor to address user concerns from other customers and to make improvements.

2. **Public Librarians Advisory Committee (PLAC) Meeting:** Draft minutes from the Aug. 30, 2019, meeting were provided for review. Kranz highlighted that the library directors group was provided a summary of the system's 2020 budget for discussion and input, and also a draft of the 2020 system plan for discussion and input. He reported hearing positive feedback from initial library-participants in the technology support transition.
3. **Legislative Update:** No substantive update was provided, reference to the current state budget was made in preparation for discussion of the 2020 system budget later in this meeting.

Old Business:

1. **Tech support update.** Kranz shared information about progress of onboarding member libraries to the new tech support arrangement, providing a handout showing locations visited and LSTA grant-funded equipment deployed to date. It is anticipated that the onboarding of all participating member libraries and the tech team consultations with all member libraries will be completed before the end of October.
2. **Staffing update.** Kranz shared a verbal progress report, stating that he intends to post and advertise for the new full-time positions as soon as possible, with the part-time positions to follow.

New Business:

1. **2020 system plan.** Discussion addressed several topics in the plan, Kranz noting that some content is the same as prior years because the system continues to provide several services, including the statutorily mandated services. He mentioned a desire for the system to expand its work with member libraries to provide services to rural locations that currently lack library service, but noted that he had to qualify that intention a bit to say that partner and/or grant funding may be required to execute some of the ideas. **Moved by:** Mark Storti and **2nd by:** Diane Craig to approve the 2020 system plan. **Motion carried.**
2. **2020 budget.** Kranz presented the 2020 budget proposal that had been forwarded to the full board with initial approval that day from the SWLS Executive Committee. Kranz addressed questions and stressed that the budget as proposed is balanced but very tight, including some cuts that may be noticed as the year unfolds. Personnel cost uncertainties related to intended hiring this fall and winter motivated decisions to tighten or cut several cost categories. **Moved by:** Mark Storti and **2nd by:** Dale Hood to approve the 2020 budget proposal. **Motion carried.**
3. **Date and site of next planned full board meeting:** Nov. 20, 2019, at SWLS Headquarters in Fennimore.
4. **Motion by:** Diane Craig and **2nd by:** Carol Hood to stand adjourned at 6:10 p.m. **Motion carried.**

**Respectfully submitted,
David Kranz, SWLS Director**