

SOUTHWEST WISCONSIN LIBRARY SYSTEM

1300 Industrial Drive, Ste. 2, Fennimore, WI 53809 608-822-3393

FULL BOARD MEETING MINUTES

March 24, 2021

5:00 p.m. 1300 Industrial Drive, Ste. 2, Fennimore, Wis.

The March 24, 2021, meeting of Southwest Wisconsin Library System was called to order by Board President Bob Boyle at 5:00 p.m. at SWLS headquarters in Fennimore with online connection available via Go To Meeting.

Present: **Crawford County:** Diane Craig (online); **Grant County:** Karen Busch, James Hibbard, Carol Hood, Stephen Kleisath (online), Deb Goold (online); **Iowa County:** Stephen Holmgren, Larry Nelson, Susan Storti (online); **Lafayette County:** Bob Boyle, Lori Neumann (online); **Richland County:** Steve Carrow (online). **Member Library Liaison:** Nancy Ashmore. **SWLS Director:** David Kranz.

Excused Absent: **Grant County:** Dale Hood; **Richland County:** Rachel Schultz.

Unexcused Absent: **Resource Library Representative:** Nikki Klein.

Vacancy: One Crawford County seat vacant.

Public present: None.

Meeting Duly Posted: Kranz affirmed that the meeting agenda was posted at SWLS Headquarters and sent to the five county clerks and 28 member public libraries for public posting more than 48 hours prior to the meeting.

Moved by: Stephen Holmgren and **2nd by:** Carol Hood to accept the agenda as posted. **Motion carried.**

Moved by: Larry Nelson and **2nd by:** Stephen Kleisath to approve the minutes of the Feb. 17, 2021, SWLS board meeting. **Motion carried.**

Moved by: Susan Storti and **2nd by:** Carol Hood to receipt in the transaction list for February 2021. **Motion carried.**

Moved by: Susan Storti and **2nd by:** Karen Busch to receipt in the statement of financial control for February 2021 as presented. **Motion carried.**

Moved by: Susan Storti and **2nd by:** Lori Neumann to receipt in the balance sheet for February 2021 as presented. **Motion carried.**

Citizen Participation, Communication and Announcements: Kranz shared a newspaper article of about one-and-a-quarter pages that appeared in the March 4, 2021, "Dodgeville Chronicle" highlighting the eight libraries with service territories in Iowa County.

Director and Staff Activities Reports: Written reports were provided for review. **Moved by:** Karen Busch and **2nd by:** Larry Nelson to accept the director and staff activities reports. **Motion carried.**

Committee Reports:

1. **Net Southwest and PLAC:** Draft minutes of the Feb. 26, 2021, Net Southwest and PLAC meetings were provided for review. Kranz highlighted the member libraries' recommendation that the system cease the 4-day quarantine of items moving through system delivery, and noted libraries' interest in benchmarks that would indicate appropriate times to increase levels of in-person service and activity in libraries.
2. **Legislative update:** Kranz shared information about the recently passed federal American Rescue Plan Act of 2021 (ARPA), which includes money intended for projects involving public libraries. As with other federal funding opportunities such as LSTA grants, the state Dept. of Public Instruction will administer the distribution of the ARPA funds. Currently they are gathering ideas and working on prioritization to guide project selection. Kranz also noted an expansion in the reimbursement rate from E*rate for public libraries, which may be of interest to some of our libraries for technology projects. He also mentioned the Build America's Libraries federal legislation under consideration, which is intended to help libraries make long-term improvements to their facilities, by building or renovating or improving major systems such as HVAC. Kranz also provided a draft of a four-year overview of recent and near-future (2019-2022) county-to-library reimbursement funding for the counties and libraries of the SWLS region, intended to provide a view of the effects of the pandemic on county payments to member libraries.

Business:

1. **ILS Migration grant application.** The LSTA grant application submitted by SWLS to DPI in January that would cover ILS migration costs for Fennimore's Dwight T. Parker Public Library was formally approved in early March. The library board next meets April 6.
2. **2020 year-end financial statements.** A year-end 2020 balance sheet and statement of financial control were shared from our accounting partners at the Winnefox Library System. **Moved by:** Larry Nelson and **2nd by:** Karen Busch to accept the 2020 year-end financial reports. **Motion carried.**
3. **Matured CD funds.** Kranz reported that the money from a Clare Bank CD that matured in late February was placed in the system's Clare Bank money market account rather than renewing the CD because CD rates are currently very low. The CD amount at maturity on Feb. 24 was \$25,825.04. He recommended leaving this money in the money market account temporarily until a more attractive location was identified, or the money was used for vehicle reserve fund purposes such as the anticipated purchase of a new delivery vehicle. **Moved by:** Stephen Holmgren and **2nd by:** Karen Busch to leave the money in the money market account temporarily. **Motion carried.**
4. **Statewide delivery.** Information was provided about possible changes coming to statewide delivery and its governance, and what some of the possible changes could mean for SWLS.
5. **SWLS delivery.** Kranz noted that the possible changes coming to statewide delivery could provide an opportunity for SWLS to increase delivery service to some of its larger libraries. He shared several maps to illustrate the concept of how a new SWLS delivery route could be developed to add Tuesday-Thursday service for some SWLS libraries, beyond the Monday-Wednesday-Friday service currently being provided. He noted that SWLS would likely be

providing this service already if it could afford it, so interested libraries along a logical new route might need to pay for added Tuesday-Thursday delivery service. The changes to statewide delivery are not finalized, and interest of SWLS' largest libraries in paying for added delivery service has not been ascertained. **Moved by:** Larry Nelson and **2nd by:** Karen Busch to instruct the system director to pursue this possible SWLS delivery service increase and report back. **Motion carried.**

6. **Date and site of next planned full board meeting:** May 19, 2021, at 5:00 p.m. at SWLS Headquarters in Fennimore and online via Go To Meeting.
7. **Adjournment. Moved by:** Stephen Holmgren and **2nd by:** Carol Hood to adjourn. **Motion carried.** Meeting adjourned at 5:41 p.m.

Respectfully submitted,
David Kranz, SWLS Director