

SOUTHWEST WISCONSIN LIBRARY SYSTEM

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FULL BOARD MEETING MINUTES

July 11, 2018

The July 11, 2018, meeting of Southwest Wisconsin Library System was called to order by Board President Bob Boyle at 5:00 p.m. at SWLS headquarters in Fennimore.

Present: **Crawford County:** Diane Craig; **Iowa County:** Stephen Holmgren, Mark Storti; Joan Faull (phone) **Grant County:** Karen Busch, Deb Goold, Carol Hood, Dale Hood, Stephen Kleisath; **Lafayette County:** Bob Boyle, Lori Neumann (phone); **Richland County:** Rachel Schultz (phone); **Resource Library Representative:** Kyle Reimann

Member Library Liaison: Nancy Ashmore

Unexcused Absent: **Crawford County:** Mary Kuhn; **Grant County:** 1 vacancy; **Richland County:** Ed Pulvermacher

Also present: SWLS Staff: Dave Kranz, Kim Streif.

Meeting Duly Posted: The meeting agenda was sent to the 5 counties, 28 member libraries, and official newspapers and posted at SWLS Headquarters.

Moved by: Diane Craig and **2nd by:** Stephen Kleiseth to accept the agenda as posted. **Motion carried.**

Moved by: Rachel Schultz and **2nd by:** Karen Busch to accept the minutes of the May 9, 2018, Full Board of Trustees Meeting. **Motion carried.**

Moved by: Stephen Kleiseth and **2nd by:** Kyle Reimann to receipt in the transaction list/check registers for May and June 2018 as presented and to be filed for audit. **Motion carried.**

Moved by: Stephen Holmgren and **2nd by:** Deb Goold to accept the Statement of Financial Control for May and June 2018 as presented and to be filed for audit. **Motion carried.**

Moved by: Stephen Holmgren and **2nd by:** Diane Craig to receipt in the Balance Sheet for May and June 2018 to be filed for audit. **Motion carried.**

Citizen Participation, Communication and Announcements: Board members were made aware of Wisconsin Trustee Training Week, Aug. 13-17, and free webinars each day that week intended to inform trustees of libraries and systems. Karen Busch suggested that SWLS offer a trustee training event or events for library trustees in the SWLS region.

Director's Report/Staff Activities Report: **Moved by:** Mark Storti and **2nd by:** Stephen Holmgren to accept the Director and Staff Activities Report as presented. **Motion carried.**

Correspondence: Shared and discussed.

1. A thank you letter from State Superintendent Tony Evers for volunteer service to the Public Library System Redesign process was shared.

Committee Reports

Net Southwest Directors Council: Draft minutes shared from June 22 meeting.

PLAC Meeting: Draft minutes shared from June 22 meeting.

PLSR Update: Dave Kranz provided an overview of the PLSR process and its current status.

Individual comments on existing proposed system structure models were encouraged during the open comment period to close July 20.

Legislative Update: None.

Old Business:

1. WiLS evaluation, update – Dave Kranz shared the timeline created by WiLS for the project, reported that they are on schedule.
2. Tech Support RFP, update – Dave Kranz reported that seven responses had been received, from private vendors and from other library systems. The PLAC Technology Committee and system staff will review the proposals, seek any clarifications, and then make recommendations. Final approval rests with the SWLS Board.

New Business:

1. **Moved by:** Stephen Kleiseth and **2nd by:** Stephen Holmgren to approve 2019 Net Southwest and Technology service fees. **Motion carried.**
2. **Moved by:** Stephen Holmgren and **2nd by:** Karen Busch to approve resource library contracts for 2019. **Motion carried.**
3. **Moved by:** Rachel Schultz and **2nd by:** Stephen Kleiseth to approve delivery contracts for CESA #3 and SW Tech Library. **Motion carried.**
4. **Moved by:** Stephen Kleiseth and **2nd by:** Diane Craig to approve Youth Consultant contract for 2019. **Motion carried.**
5. **Moved by:** Karen Busch and **2nd by:** Kyle Reimann to revisit proposed changes to the SWLS Personnel Policy at the next meeting. **Motion carried.**
6. **Date and site of next full board meeting:** **Sept. 12, 2018 at 5:00 p.m. at SWLS Headquarters.**
7. **Motion by:** Lori Neumann and **2nd by:** Rachel Schultz to stand adjourned at 6:17 p.m. **Motion Carried.**

**Respectfully submitted,
David Kranz, System Director**