

SOUTHWEST WISCONSIN LIBRARY SYSTEM

1300 Industrial Drive, Ste. 2, Fennimore, WI 53809 608-822-3393

FULL BOARD MEETING MINUTES

September 13, 2017

The September 13, 2017 meeting of Southwest Wisconsin Library System was called to order by Board President Bob Boyle at 5:00PM at the SWLS Headquarters.

Present: **Crawford County:** Diane Craig; **Iowa County:** Joan Faull (at 5:30 by phone), Stephen Holmgren; **Grant County:** Karen Busch, Greg Fry, Carol Ann Hood, Regina Pauly at 5:10, Deb Goold left at 6:20; **Lafayette County:** Bob Boyle, Dr. Lori Neumann (by phone); **Richland County:** Rachel Schultz

Absent: **Crawford County:** Mary Kuhn; **Grant County:** Steve Kleisath; **Iowa County:** Kim Ross; **Richland County:** (1 vacancy); **Member Library Liaison:** Nancy Ashmore; **Resource Library Representative:** Eileen Nickels

Also present: **SWLS Staff:** Roxane Bartelt, Peggy Freymiller, Betty Sautter, and Kim Streif. John DeBacher, PLD/DPI, Vickie Stangel, Library Director at Dodgeville Public Library, Jessie Lee-Jones, Library Director at Platteville Public Library

Meeting Duly Posted: The meeting agenda was sent to the 5 counties, 28 member libraries, official newspapers and posted at SWLS Headquarters.

Moved by: Rachel Schultz and **2nd by:** Karen Busch to accept the agenda. **Motion carried.**

Moved by: Stephen Holmgren and **2nd by:** Greg Fry to accept the minutes of the July 19, 2017 Full Board of Trustees Meeting. **Motion carried.**

Moved by: Carol Ann Hood and **2nd by:** Deb Goold to accept the minutes of the August 9, 2017 Full Special Board of Trustees Meeting. **Motion carried.**

Moved by: Rachel Schultz and **2nd by:** Diane Craig to receipt in the check registers for July and August 2017 as presented and to be filed for audit. **Motion carried.**

Moved by: Greg Fry and **2nd by:** Carol Ann Hood to accept the budget comparisons for July and August 2017 as presented and to be filed for audit. **Motion carried.** Roxane explained that line 8022 – Library Technology Grant funds in the amount of \$12,476.10 would be reimbursed through LSTA funds.

Moved by: Stephen Holmgren and **2nd by:** Karen Busch to receipt in the investment account balances for July and August 2017 to be filed for audit. **Motion carried.**

Citizen Participation, Communication and Announcements: None

John DeBacher explained that mandated services must be kept up during the interim process. He also commented that the interim process could continue until a full-time director is in place or another option for a director is put in place. He suggested that the recruitment process could also include contracting with another system. He also talked about the PLSR process and how that process might affect system boundaries and administration. Finally he addressed the process of merging systems and/or counties with an existing system.

Director's Report/Staff Activities Report:

Reviewed. Roxane commented that the interim director's objectives have been listed. In addition to what is listed county plans will be addressed and IT options would be explored.

Moved by: Stephen Holmgren and **2nd by:** Carol Ann Hood to accept the Director and Staff Activities Report as presented. **Motion carried.**

Committee Reports

Net Southwest Directors Council: Reviewed. No questions

PLAC Meeting: Reviewed. No questions.

Legislative Update:

John DeBacher commented on the state budget process and timeline.

PLSR Update:

Reviewed. A PLSR regional meeting will be held at the Dodgeville Public Library on Friday, September 29, 2017 from 1:00pm-3:00pm.

Old Business:

1. **Moved by:** Lori Neumann and **2nd by** Regina Pauly to approve 2016 Cash Carryover

New Business:

1. **Moved by:** Karen Busch and **2nd by** Regina Pauly to approve 2018 NetSW Services fees.
Motion carried. Roxane reported that the proposed NetSW fees were approved by the library directors.
2. **Moved by:** Joan Faull and **2nd by** Lori Neumann to approve of revision to Sustaining Membership Agreement to Participate in a Shared ILS **Motion carried.** Roxane reviewed the suggestions.
3. **Moved by:** Greg Fry and **2nd by:** Karen Busch to approve the 2017 Early Retirement & Health Insurance Incentives. **Motion Carried.** Roxane explained that this incentive was offered to staff as a further option to consider retirement.
4. **Moved by:** Stephen Holmgren and **2nd by:** Rachel Schultz to approve the 2018 System Plan for state. **Motion Carried.** Roxane reviewed the document and explained that there was a second version of the plan to submit in case the increase in state aid did not come through.
5. Roxane explained the plan to work with the PLSR technology workgroup in the proof of concept phase regarding IT Services. Roxane also explained the problems occurring with working with the current IT Services provider. Roxane and Jen will work with the SWLS Technology Committee to further explore other options for network services and desktop support.

Date and site of next full board meeting: November 8, 2017 at 5:00pm at SWLS

Headquarters. The Executive Committee will meet at 4:45pm on November 8, 2017 at SWLS Headquarters.

Motion by: Lori Neumann and **2nd by:** Karen Busch to stand adjourned at 6:30pm. **Motion Carried.**

**Respectfully submitted,
Roxane Bartelt, SWLS Interim Director**