

**SOUTHWEST WISCONSIN LIBRARY SYSTEM**  
1300 Industrial Drive, Suite 2, Fennimore, WI 53809 608-822-3393

**Full Board of Trustees Meeting**  
**March 28, 2018**  
**5:00 pm Schreiner Memorial Library, Lancaster**

**AGENDA**

**Call to Order**

**Meeting Duly Posted**

**Acceptance of Agenda .....Action Required**

**Minutes of the February 7, 2018 meeting.....Action Required**

**Transaction List/Check Register:**

Receipt in January and February 2018.....Action Required

**Statement of Financial Control:**

Approve January and February 2018.....Action Required

**Balance Sheet:**

Receipt in January and February 2018 Balances.....Action Required

**Citizen Participation, Communication and Announcements.....Informational**

**Director and Staff Activities Report ..... Action Required**

**Committee Reports**

1. Net Southwest Director's Council Meeting
2. Public Librarians Advisory Committee (PLAC)
3. Legislative Update
4. PLSR Update

**Old Business:**

1. CESA 3 and SW Tech Library Delivery Contracts.....Informational

**New Business:**

1. Revised Records Policy Retention.....Action Required
2. RFP – Technology Services.....Action Required
3. LSTA federal grant funds.....Informational/Action Required
4. Approval of reserve funds for new website.....Action Required
5. Board of Trustees bylaws.....Informational
6. Personnel Policy of SWLS.....Informational
7. Considering employment of System Director Candidate: Adjourn to Closed Session to discuss personnel matters as allowed under Chapter 19.85 (1)  
©.....Action Required
8. Reconvene in to open session.....Action Required
9. Possible action resulting from closed session.....Action Required
10. Interim Director and Consultant contracts.....Action Required
11. Date & Site of Next Full Board Meeting.....Informational

12. Adjournment.....**Action Required**

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should notify the SWLS office at 608-822-3393, ext. 4, at least two business days before the meeting.