

SWLS Services Committee Meeting
April 17, 12:45 PM in Richland Center, WI

In attendance: Jessie Lee-Jones from Platteville, Vicki Stangel from Dodgeville, Martha Bauer from Richland Center, Megan Flatley from Hazel Green, Cele Wolf from Soldiers Grove, Candi Fitzsimons from Darlington, Dave Kranz from SWLS, Bob Boyle from the SWLS Board of Trustees and Mark Storti from the SWLS Board of Trustees.

Excused absent: Jennifer Bernetzke from Lancaster.

1. Call to order at 12:47 p.m. Meeting was posted.
2. Agenda approved, passes unanimously.
3. Minutes of April 3, 2019 meeting approved, passes unanimously.
4. Discussion of services: This discussion held a wide range of topics, opinions, and ideas. Some of the most important aspects were:
 - a. Existing position descriptions for all four SWLS full-time staff had been shared ahead of the meeting and were discussed at the meeting.
 - b. Service tasks were discussed, both current tasks and potential tasks.
 - c. Examples of possible staffing configurations developed in response to expressed service desires of SWLS libraries were shared for comparison and discussion.
5. Discussion of Recommendations: Brief discussion was held regarding the form the committee's service recommendations should take. It was suggested that three prioritized recommendations be the committee's goal. No formal action taken.
6. Next meeting topics:
 - a. Each committee member will send three service recommendations to Kranz prior to the next meeting, by May 1 preferred. Kranz will collate these to share and to help focus discussion at the next meeting.
 - b. Based on discussions at prior meetings, the expressed service needs and desires of SWLS libraries, and the service recommendations submitted by committee members, the committee will create a list of service recommendations to communicate to the SWLS Executive Committee.
 - c. The committee will provide any additional information it considers necessary to help convey to the SWLS Executive Committee any meanings and intents associated with the recommendations.
 - d. The committee will consider whether to schedule a further meeting.
7. Next meeting is set for May 8 at 10 a.m. in Dodgeville, passes unanimously.
8. Adjourned at 3:05 p.m., passes unanimously.

Respectfully submitted, David Kranz